



འབྲུག་གི་བའི་མཁའ་འགྲུལ་དབང་འཛིན། དཔལ་ལྷན་འབྲུག་གཞུང་།

Bhutan Civil Aviation Authority  
Royal Government Of Bhutan  
Paro : Bhutan



## Application for Registration of Aircraft:

### Instructions for completing this Application Form

1. Entries should be type or printed in block letters. Full model and component designations are required (refer to the manufacture's data plates).

2. Complete appropriate sections of this application form as follows:

a. Registration and Grant of Certificate  A,B,C,F,G,&H

b. Change of possession of aircraft A5-\_\_\_\_\_  A,D,F,G&H

c. Replacement of Certificate for A5-\_\_\_\_\_  A,E&G

3. The completed application should be forwarded to: **Director**  
**Bhutan Civil Aviation Authority**  
**Paro International Airport**  
**Paro:Bhutan**

### Section A: Aircraft Particulars

Manufacturer:			
Model:			
Serial No:		Date of Manufacture:	

### Section B: History of Aircraft

The aircraft is:	
New <input type="checkbox"/>	Used <input type="checkbox"/>
Previously registered in Bhutan <input type="checkbox"/>	Existing registration mark _____
Imported <input type="checkbox"/>	State of registry _____
Previous Registration Mark _____	
<b>Note:</b> The BCAA requires notification of de-registration from the foreign state of registry before entering the aircraft on the Bhutan Register.	

**Section C: Registration Mark Allocation**

Registration marks are allocated in alphabetical sequence:  A particular mark has been reserved: <input type="checkbox"/> <b>A5-</b> _____
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**Section D: Notification of change of person having right of possession of aircraft**

This section is to be completed by the person losing right of possession of the aircraft	
Aircraft registration:	<b>A5-</b> _____
Name (s) of person (s) or organisation losing possession:	_____ _____ _____
Address of person (s) or organisation losing possession:	_____ _____ _____
Date of change:	The certificate and transfer fee are enclosed <input type="checkbox"/>
Signature:	Date: _____
	Name (Print): _____
<i>Note: If organisation, state title of position of person signing</i>	

**Section E: Replacement Certificate**

Indicate whether the original certificate was:  Lost <input type="checkbox"/> Stolen <input type="checkbox"/> Destroyed <input type="checkbox"/> Damaged <input type="checkbox"/>  If damaged, original certificate enclosed <input type="checkbox"/>
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**Section F: Particulars of Person (s) /Organisation to hold Certificate of Registration and details of Legal Ownership**

(a) Full name (s) of certificate holder (partnership or syndicate):  
\_\_\_\_\_

(b) State whether: Individual  Partnership/syndicate  Organisation

(c) Nature of interest in aircraft: Legal Owner  Operator

(d) If partnership or syndicate, full names of all syndicate members are required:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(e) Certificate holder's postal service address:  
\_\_\_\_\_  
\_\_\_\_\_

(f) Telephone Number \_\_\_\_\_ Facsimile Number \_\_\_\_\_

(g) Name of Legal Owner of aircraft: \_\_\_\_\_

(h) Legal Owner's postal service address:  
\_\_\_\_\_  
\_\_\_\_\_

**Section G: Applicant's Declaration**

I hereby declare that to the best of my knowledge and belief the particulars entered on this application are accurate in every respect and show compliance with the Bhutan Air Navigation Regulations and the associated requirements for the time being in force. The application fee prescribed by the applicable Bhutan Air Navigation Regulations is enclosed herewith.

Signature(s) \_\_\_\_\_ Date \_\_\_\_\_

If an organisation, state title of person signing:

Name (Print): \_\_\_\_\_ Title or position: \_\_\_\_\_

**Section H: Declaration of Lawful Possession of Aircraft**

I (full name): \_\_\_\_\_

Of (address): \_\_\_\_\_

Declare that on (date) \_\_\_\_\_ I will/have become the person lawfully entitled to the possession of the aircraft A5- \_\_\_\_\_ Make and Model \_\_\_\_\_ and Serial Number \_\_\_\_\_

I make this declaration conscientiously believing the same to be true, and knowing that the provision of false information or failure to disclose information relevant to the grant or holding of an aviation document constitutes an offence under Chapter X of the Bhutan Civil Aviation Act 2016, and I shall be liable to the penalties prescribed there under.

Declared by (signature) \_\_\_\_\_ at \_\_\_\_\_ date \_\_\_\_\_