



འབྲུག་གི་བདེ་མཁའ་འགྲུལ་དབང་འཛིན། དཔལ་ལྷན་འབྲུག་གཞུང་།

Bhutan Civil Aviation Authority
Royal Government Of Bhutan
Paro : Bhutan



APPLICATION FOR THE CERTIFICATION OF AN AIR NAVIGATION SERVICE PROVIDER ORGANISATION

Model Form 1 (Page 1/3)

Application for Initial Certification
Application for Change
(tick as appropriate)

1. Registered Name of Applicant

2. Contact Details

Name

Tel.

e-mail

3. Address

4. Scope of Services for which Certification is Requested in Accordance with the Provisions of BCAR-ATM/ANS (2020)

ATS CNS AIS MET

(for a detailed description, please refer to Page 3 of this application form)

5. Organisation Exposition (tick as appropriate)

- Application for Initial Certification
Three copies of the organisation exposition are forwarded together with this application form.
- Application for Changes
Three copies of the pages modified in the previous organisation exposition are forwarded together with this application form.

6. Questionnaires (tick if appropriate)

- Questionnaires defined in the BCAA certification procedures are forwarded together with this application form.
(only applicable wherever required by BCAA in the case of initial certification)



འབྲུག་ནི་བའི་མཐའ་འགྲུལ་དབང་འཛིན། དཔལ་ལྷན་འབྲུག་གཞུང་།

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7. Derogations (If applicable)

To be completed only if the organisation applies for specific derogations in accordance with section 149 & 150 of Civil Aviation Act of Bhutan, 2016, and such derogations have been determined as appropriate by the Bhutan Civil Aviation Authority.

Specify as Appropriate

8. Detailed Description of the Scope of Services for which Certification/Changes is/are Requested

- a) Use as many attached pages as necessary to complete the table.
- b) Use the types of services, their parts and sub-parts as they appear in the table provided by the BCAA to describe the scope of services for which certification can be requested/granted.
- c) Complete only the boxes relevant to the application.
- d) The '*conditions proposed by the applicant*' should include all those conditions and limitations identified by the organisation in relation to the services for which certification is requested. The conditions proposed should be clearly formulated and fall under, or related to, the following categories:
 - i. the operational specification for the particular services;
 - ii. the time by which the services are to be provided;
 - iii. the various equipment to be used within the particular services;
 - iv. ring-fencing or restriction of operations of services other than those related to the provision of air navigation services;
 - v. contracts, agreements or other arrangements between the service provider and a third party and which concern the service(s);
 - vi. any other conditions not covered under the regulations but concerns the services(s).
- e) Wherever necessary, the conditions can be described by means of references to documents attached to this application form or other relevant documentation.



འབྲུག་གི་མཐོ་རྒྱུ་ལམ་དབང་འཛིན། དཔལ་ལྷན་འབྲུག་གཞུང་།

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Services	Type of services to be provided	Part of the service to be provided	Subpart of the service to be provided	Conditions proposed by the Applicant

9. Declaration

I hereby declare that to the best of my knowledge the particulars entered on this application are accurate. I enclose any charges payable on application in accordance with the Fees and Charges section of BANRs. I agree to pay any additional charges which may become payable in respect of this application under the section.

Name of Chief Executive Officer
(or equivalent position within the organisation)

Signature

Date

Place

Please submit the completed form to the Director, BCAA, Paro International Airport.